



Longwick-cum-Ilmer Parish Council

LONGWICK-CUM-ILMER PARISH COUNCIL PARISH COUNCIL MEETING HELD ON TUESDAY 20th JANUARY 2026 AT 7.30PM AT LONGWICK VILLAGE HALL

PRESENT: Cllr Smith (Chairman), Cllr Livingston (Vice-Chair), Cllr van Apeldoorn, Cllr Gummer, Cllr Atkinson, Cllr Ayre and Cllr Pennell
Buckinghamshire Councillor: Gary Hall
16 members of the public present at the start of the meeting

A resident enquired about the status of the proposed traffic calming measures and whether the matter could be added as an official agenda item. The Clerk advised that the item will be brought to a future agenda once the necessary information has been received from Buckinghamshire Council and a decision is required.

- 174. WELCOME AND APOLOGIES FOR ABSENCE:** Cllr Smith welcomed all to the meeting. Apologies were received and accepted from Cllr Greengrass and Buckinghamshire Councillor Cllr Matthew Walsh.
- 175. DECLARATIONS OF INTEREST:** No interests were declared.
- 176. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD TUESDAY 16TH DECEMBER 2025:** It was proposed by Cllr Gummer seconded by Cllr van Apeldoorn and it was **resolved** by all those present to approve the minutes and the minutes were signed.
- 177. UPDATE FROM BUCKINGHAMSHIRE COUNCILLORS:**
- a. As of today, the political composition of Buckinghamshire Council has changed, resulting in a Conservative majority.
 - b. Environmental Health and Highways investigated a report concerning deceased ducks. As the incident occurred on private land, the landowner has been notified and requested to arrange removal.
 - c. Toucan Crossing: This project is continuing to progress.
 - d. Highways have reviewed the parish's submitted suggestions and responded positively, with support also expressed by the Cabinet Member. Dragon's teeth and signage are favourable. The proposed zebra crossing would require streetlighting, so further consideration is needed as to whether this would be acceptable to residents. Roundels are subject to complex regulations, and the commissioning team will assess their viability. It was also noted that a shortage of line painters in the area may lead to delays in implementation.
 - e. The 5% increase in council tax will not cover the £44 million which was cut from Buckinghamshire Council.
 - f. Buckinghamshire Council Local Plan: It is not going to be positive for Longwick and some of the surrounding parishes. Cllr Hall gave a best guess of around 5,500 housing, this does include the 2,500 houses in the Risborough Expansion. Concerns were raised about infrastructure, sewage etc.
 - g. Vehicle in Layby: Cllr Hall provided an update. Residents confirmed that they are still living in the layby.
 - h. Cllr Smith reported that both Wickfields and Rose Farm residents are in disputes with their management companies.

Cllr Hall left the meeting at 7.50pm

- 178. TO CONSIDER ACTIONS FROM PREVIOUS MEETING:**
- a. Linking of Longwick Playing Field and Wickfield Play Area (83c): Clerk has made enquiries with the management company and they raised the following questions:
 - * Would this require planning
 - * Would the S106 agreement permit this?Clerk contacted Bucks Cllrs and they offered to make enquiries with regards to the s106 agreement but planning would need an official enquiry. Awaiting response from Cllr Walsh. **Action: Cllr Walsh**
 - b. Plan and rules to be produced for photography competition (123): These have now been circulated to Councillors by Cllr Livingston. Action is now completed.
 - c. Report of Horsebox in layby (PP): Clerk has reported on FixMyStreet and also flagged to Buckinghamshire Councillors. Notice has been served by Buckinghamshire Council; the deadline was Sunday 18th January so Cllr Hall will follow up on this. **Action: Cllr Hall**
 - d. Creation of public consultation for amenities (139e): The consultation has been produced and published and the action is complete.

- e. Who owns / maintains the kissing gates (167): Clerk has enquired with Rights of Way and is awaiting a response. Clerk will follow up. **Action: Clerk**
- f. Signage for works to all weather path (168): Clerk enquired with Buckinghamshire Council. If the bridleway footpath will remain accessible then there is no standard signage required. If it will be closed then a TTRO will be required. One has been applied for LCI/5/1. Action complete.
- g. Liaise with contractors regarding extending footpath (diverted route) & additional playground equipment (trim trail inside playground and new plans) (169): The footpath works are scheduled for April due to the soft ground at the moment and the playground works have an 8-week lead time and the Clerk is awaiting a confirmed date. Action complete.
- h. Respond to enquiry about fireworks / laser show (171b): Clerk responded and Cllr Ayre has volunteered to be the liaison and the action is now complete.

179. PLANNING - TO CONSIDER AND APPROVE COMMENTS:

25/06402/OUT: Hawridge Strategic Land: The Parish Council stand by their original objection. The amended plans fail to address the key concerns previously raised, particularly those relating to access.

There were no changes of status to report on current planning application.

180. PAYMENTS FOR APPROVAL JANUARY 2026:

Payee	Net	VAT	Gross	Comment
Tracey Martin	£60.99		£60.99	Clerk Salary - Diff between S/O
HMRC	£111.20		£111.20	PAYE
Shield Maintenance	£169.22	£33.84	£203.06	Bin Emptying
GardenSure Ltd	£4,800.00		£4,800.00	Deposit for LCI 5/2 & BCS 6/1 All Weather – deposit paid 23/12/25
Print Now	£184.00	£36.80	£220.80	Printing of survey
Zemplar Acct	£499.95		£499.95	Reinstate Balance (0.05)
BMKALC	£35.00		£35.00	Procurement Training - TM
Kevin Wharton	£350.00		£350.00	Kissing gate inspection
Longwick Evening WI	£73.04		£73.04	Grant for carol singalong

Following a proposal by Cllr Pennell seconded by Cllr Ayre it was **resolved** by all those present to approve the payments.

The Clerk reported a 22p underpayment for The Chiltern Society invoice last month, this will be added to the payments this month.

Zempler Card Payments:

GiffGaff	£5.00	£1.00	£6.00	Mobile Top Up
PRYF	£8.50		£8.50	Removal of Christmas Tree
Royal Mail	£309.50	£61.90	£371.40	PO Box Address Renewal

Directs Debits, Standing orders:

EDF	£45.83	£2.17	£48.00	Electricity
Nest	£48.26		£48.26	Pension Contribution
Lloyds	£4.25		£4.25	Monthly bank charge
Tracey Martin	£700.00		£700.00	Clerk Salary - Standing Order
Tracey Martin	£26.00		£26.00	Home Allowance - Standing Order

181. TO NOTE INTERNAL AUDIT REPORT (HALF YEAR) AND REVIEW ANY RECOMMENDATIONS:

- a. Overpayment of 20p for the Clerk's salary in April 2025: This was rectified in the payments for December 2025
- b. Photos of assets in register: This is already being done unfortunately the printable report does not include these.
- c. Deeds and titles for land ownership be asset to asset register: Clerk has added
- d. General and sexual harassment policy: This was considered previously and resolved that there was no need to adopt however; the Clerk will prepare and add to the agenda for consideration. **Action: Clerk**
- e. Consider adopting.gov.uk email domains: This is only a recommendation and was being explored by Cllr Livingston and Cllr Gummer. Following discussions, it was agreed to remain with the current site for the moment as improvements have been made to the site. Cllr Smith thanked the Councillors and the Clerk for the improvements they have made.
- f. GDPR / FOI / Data Protection: Clerk will check which policies are required and produce. **Action: Clerk**

182. TO CONSIDER NOMINATING THE RED LION IN LONGWICK AS AN ASSET OF COMMUNITY VALUE WHICH EXPIRES ON THE 28TH JANUARY 2026: Following a proposal by Cllr Pennell seconded by Cllr

van Apeldoorn it was **resolved** by all those present to approve the nomination of The Red Lion as an Asset of Community Value. Clerk will complete the required forms. **Action: Clerk**
The discussions raised the question as to whether the village hall and shop should be registered. The Clerk will add to the agenda for the next meeting. **Action: Clerk**

183. **TO NOTE REPORT ON KISSING GATES AND CONSIDER QUOTE FOR REPAIR:** The report was noted. As the Clerk has not received a response from Rights of Way regarding ongoing maintenance responsibility and the quote had not been received from the contractor it was decided that this will be deferred to the February meeting. Clerk to add to the agenda. **Action: Clerk**
184. **TO CONSIDER FITTING OF TELESCOPIC BOLLARDS AT THE END OF WALNUT TREE LANE:** Following a proposal by Cllr van Apeldoorn, seconded by Cllr Livingston discussions were had on the type of bollards. An alternative suggestion was made but this will need to be approved by Rights of Way along with confirmation of how far apart the bollards are required to be. Subject to a positive response it was **resolved** in principle to approve the purchase and installation of telescopic bollards at a maximum cost of £1604 + VAT with the works being carried out by K Wharton.
185. **TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND/OR ISSUED BY THE PARISH COUNCIL:**
a. The Clerk raised the preschools correspondence which had been received. They were disappointed that the Parish Council had not highlighted to them the recent planning application for a forest school on the Lower Icknield Way. The Clerk has advised them that the Parish Council is a consultee only and that as the application has yet to be decided it is still worthwhile them submitting their comments.
186. **TO RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE PARTICIPATED IN ON BEHALF OF THE PARISH COUNCIL:**
a. Cllr Livingston reported that he had attended the West Chilterns Community Board meeting. One area of interest was community engagement. Cllr Livingston is going to look to invite the Co-ordinator to a future meeting.
b. The Clerk reported that the footpath extension at the playing field has been delayed due to the ground conditions and works will now take place in April. The playground improvements have a lead time of 8-12 weeks and the Clerk will report a date when it is confirmed.
c. Cllr Smith & Cllr Livingston attended the Parish Liaison meeting last week. Cllr Smith has reached out to residents who expressed an interest in supporting the Parish Council with the Neighbourhood Plan.
187. **PURSUANT TO SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, A RESOLUTION IS REQUIRED TO EXCLUDE THE PUBLIC AND PRESS TO PROTECT THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED DURING CONSIDERATION OF ITEM 188 ON THE AGENDA:** Cllr Smith informed those present that the next meeting will be on Tuesday 17th February 2026 at Longwick Village Hall. Following a proposal by Cllr Livingston, seconded by Cllr Ayre it was **resolved** by all those present to exclude the press and public and they left the meeting.
188. **CONFIDENTIAL MATTERS – TO CONSIDER AN ITEM OF BUSINESS INVOLVING CONTRACTUAL AND LEGAL CONSIDERATION:** Members considered contractual matters relating to a previously appointed contractor. It was resolved that, subject to satisfactory evidence of incurred costs, the Parish Council would reimburse up to £1,440 and request the return of the remaining deposit and an alternative contractor would be sought. The Clerk will liaise with the contractor. **Action: Clerk**
189. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960: TO RESOLVE THAT THE PUBLIC AND PRESS BE RE ADMITTED TO THE MEETING:** Following a proposal by Cllr Livingston, seconded by Cllr Ayre it was **resolved** by all those present to readmit the press and public however, there were none present.
190. **TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING:** The next Parish Council meeting will be on Tuesday 17th February 2026 at 7.30pm at Longwick Village Hall.

There being no further business the meeting closed at 9.09pm

Chair..... Date.....